



Application for Adult Learners

Admissions Office
College of St. Joseph
71 Clement Road
Rutland, VT 05701-3899

(802) 776-5286
toll free: (877) 270-9998
admissions@csj.edu

Admissions Application Checklist

- Completed Application Form
- Application Fee (\$25.00)
- Official High School Transcripts
- Transfer Students: All Official College Transcripts
- Resume
- TOEFL Scores (International students only)
- Financial Verification (International students only)
- Immunization records are required of all students prior to attending classes.

General Information

How did you first learn about CSJ?

- College Fair
 TV/Radio
 Newspaper
 CSJ Alumni
 CSJ Trustee
 CSJ Student
 CSJ Coach
 Teacher/Professor
 Coach
 Transfer Counselor
 Family Member
 Friend
 I live in the area
 Website: _____
 Other: _____

Name of person who referred you? _____

Please type or print in blue or black ink

Please circle one: Mr. Mrs. Ms. Miss.

Name _____ Maiden Name _____

Mailing Address _____

City _____ State _____ Zip Code _____

Home Telephone () _____ Work Telephone () _____

Date of Birth _____ Social Security# _____

Email Address _____ Male Female

Place of Birth _____

City

State

Country

Country of Citizenship: US
 Permanent Resident holding a Green Card
 Other _____

Is your native language English? Yes No If not, what is your native language? _____

International applicants: Date on which you have taken or will take the TOEFL: _____

Anticipated Enrollment *(Please check appropriate boxes)*

Fall 20 _____
 Spring 20 _____
 Freshman
 Transfer
 International

I intend to enroll:
 Full-time
 Part-time

Housing option:
 Campus Resident
 Commuter

Do you intend to apply for financial aid?
 Yes
 No

Have you previously been enrolled at CSJ?
 Yes
 No

If Yes, please give dates of enrollment _____

Academic Area of Study

I am undecided about my program of study at this time.

The following majors are available as Associate (A) and Bachelor (B) degree programs as indicated below. Please check your desired program of study.

Arts & Sciences

- Criminal Justice (B)
- English (B)
- History (B)
- Liberal Studies (A, B)

Education

- Elementary Education (B)
- Secondary Education/English (B)
- Secondary Education/Social Studies (B)

Business

- Accounting (A, B)
- Business Administration (A, B)
- Management (B)
- Organizational Leadership (ACCEL) (B)
- Professional Studies – Health Sciences (B)
- Radiologic Technology (A, B)
- Radiologic Technology/Management (B)
- Sports Management (B)

Psychology & Human Services

- Human Services (A)
- Human Services- Alcohol and Substance Abuse Services (B)
- Human Services- Child and Family Services (B)
- Human Services-Community Development and Counseling (B)
- Psychology (B)

Please check the box of the degree program you wish to pursue.

Associate Degree Bachelor Degree

Educational Background

Please list all high schools you have attended listing the most recent first:

| Dates of Attendance | Name of High School | City and State | Graduation Date | Diploma Earned |
|---------------------|---------------------|----------------|-----------------|----------------|
| - | | | | |
| - | | | | |

Please list all colleges and universities you have attended listing the most recent first:

| Dates of Attendance | Name of Institution | City and State | Graduation Date | Degree Earned |
|---------------------|---------------------|----------------|-----------------|---------------|
| - | | | | |
| - | | | | |
| - | | | | |
| - | | | | |

Have you ever been dismissed from any college? No Yes If yes, please explain on a separate sheet.

Briefly describe any scholastic distinctions or honors you have received: _____

Do you plan to transfer credits? Yes No

If Yes, you must submit **official** transcripts for **all** courses taken. Please have the colleges you attended submit (sealed) official transcripts directly to the Admissions Office. **Do not open sealed copies** that are sent to you directly. The College of St. Joseph cannot accept opened or unofficial transcripts. If you need to consult a transcript, be sure to request an extra copy for yourself.

Employment Background

Please list most recent position first:

| Dates Employed | Employer's Name and Address | Position Held | Full/Part-time |
|----------------|-----------------------------|---------------|----------------|
| - | | | |
| - | | | |
| - | | | |
| - | | | |

Personal Activities

List activities in professional, volunteer, or community affairs:

| Organization Name | Responsibilities | Dates |
|-------------------|------------------|-------|
| | | |
| | | |
| | | |
| | | |
| | | |

References

Please give the name and address of two individuals who can provide personal character references for you. Letters of recommendation may be requested at the discretion of the Admissions Office.

Name: _____

Name: _____

Address: _____

Address: _____

City: _____

City: _____

State: _____ Zip Code: _____

State: _____ Zip Code: _____

Telephone Number () _____

Telephone Number () _____

Personal Statements

In several sentences, please tell us the most significant factor influencing your decision to apply to the College of St. Joseph. *(Please print or type. Attach a separate sheet, if necessary.)*

What are your current professional and personal goals and how will furthering your education at the College of St. Joseph help you achieve them? *(Please print or type. Attach a separate sheet, if necessary.)*

Have you ever been convicted of a felony? No Yes If yes, please explain on a separate sheet.

Ethnic origin: (Optional)

Check here if you are of Hispanic or Latino origin

If you are **not** of Hispanic or Latino origin, please mark all boxes that apply to you:

- Black or African-American American Indian or Alaska Native
 Native Hawaiian or Other Pacific Islander Asian White

Signature of Applicant:

I CERTIFY THAT the above information is complete and correct. I further understand that falsification or failure to supply correct information may lead to the disqualification of my application for admission to the College of St. Joseph. I also agree to accept full responsibility for all debts incurred.

Signature of Applicant

Date

Please send application and check (payable to College of St. Joseph) to:

**Admissions Office
College of St. Joseph
71 Clement Road
Rutland, VT 05701**

College of St. Joseph admits students of any race, color, national or ethnic origin, physical limitations, religion, age, or sexual orientation to all rights, privileges, programs, and activities generally accorded or made available to students at the College. College of St. Joseph does not discriminate on the basis of race, color, national or ethnic origin, physical limitations, religion, age, or sexual orientation in the administration of its educational policies, admission policies, scholarship and loan programs, and other College-administered programs. The information regarding diversity requested on the application form is for the completion of statistical information only and is not used as a basis for admission.